

privacy notice



for the application process with the Infinite Group B.V.

Infinite Group B.V., Global Systems & Software B.V., Ynvolve B.V., Exellyn B.V.,

(together: **"Employer"** or **"we"**) apply the principles of the following Employee Privacy and Data Protection Notice (**"Notice"**) in our application process. This Notice describes how and why we process and use certain personal data about our applicants (**"you"**) and how long it will usually be retained.

Processing and use of Personal Data

We collect and process different kinds of your personal data through our application process. These include but are not limited to NAW data (name, address, place of residence), other personal data (e-mail address, phone number), date of birth, gender, nationality, contact information, and information about career, work history, and education (**"Personal Data"**).

Data Protection Principles

We comply with data protection law and principles, which means that your Personal Data will be:

- Used lawfully, fairly, and in a transparent way.
- Collected only for valid job application purposes.
- Accurate and kept up to date.
- Kept only for as long as necessary for the job application process.
- Amended or deleted upon your request.
- Kept secure.

Grounds for processing and use of Personal Data

We process and use your Personal Data:

1. For our legitimate interests, that are to evaluate and execute your application. Additionally, we will use this information to be able to manage our relationship with you during this process unless any of your interests outweigh our legitimate interests. We will use the Personal Data to ensure that you match the requirements of one of our open positions and maintain our recruiting process's efficacy. We also process the data as part of the VOG-procedure to conduct criminal background checks for certain positions.
2. In anticipation of a potential employment agreement (and/or potential accompanying agreements) between us.
3. To be able to protect your vital interests, for instance, in case of an emergency.

We only use Personal Data for the purposes described above.

Disclosure of Personal Data to third parties

In principle, we will not disclose any Personal Data to third parties unless this is necessary and relevant for the execution of the application process (for instance, when we work with an assessment agency).

Only your future manager(s) and P&C employees will have access to Personal Data within our organization. The Personal Data will be stored in a valid and secure manner. We take security measures to protect the Personal Data very seriously and will take appropriate measures to prevent misuse, loss, unauthorized access, and unwanted disclosure of the Personal Data.

Storage period

The Personal Data will not be stored or processed any longer than strictly necessary. Your Personal Data is stored for a maximum of 365 days unless you give us your consent to store it for a longer period.

Right of information, access, transfer, amend, and deletion

You always have the right to access, amend, and/or delete your Personal Data. Also, you always have the right to object or limit the processing and/or transferability of your Personal Data. Furthermore, you always have the right to file a complaint with the competent supervisory authority.

Right to amend this Notice

We reserve the right to amend this Notice.

Contact and questions

If you have any questions about this Notice, your rights and/or the processing of your Personal Data, please contact our P&C department at hr@infinite-itsolutions.com or the Legal Department at legal@infinite-itsolutions.com.

Infinite Group

The Infinite Group was founded to answer the need for a globally operating group of IT specialists who can provide their clients with complete solutions throughout the Technology Life Cycle of their IT infrastructure. Ynvolve, GSS and Exellyn, the Netherlands-based members of this group focus on providing companies with services, software, hardware, and complete solutions around the world. The Infinite Group members closely work together to create a synergy benefiting their customers across the globe. While promoting knowledge transfer between each other, they harness their individual strengths, levels of expertise, and different geographical coverage to serve best their clients globally.